



OREGON SCHOOL BOARDS ASSOCIATION Executive Committee

Tuesday, May 13, 2025, 12:00 PM

Via Zoom

Meeting Minutes

OSBA committee members in attendance at meeting start: President Chris Cronin; Vice President Dawn Watson; Secretary-treasurer Chrissy Reitz; Past President Sami Al-Abdrabbuh

OSBA staff in attendance at meeting start: Executive Director Emielle Nischik; Executive Assistant La'Nell Trissel

Guests in attendance at meeting start: Bob Steringer, Harrang Long P.C.

President Cronin called the meeting to order at 12:02 p.m.

I. Welcome and roll call

President Cronin welcomed everyone to the meeting.

Roll call was taken, and a quorum was present.

II. Approve agenda

Motion: Chrissy Reitz moved to approve of the agenda as presented. Seconded by Dawn Watson.

There being no votes in opposition, the motion passed unanimously.

Sami Al-Abdrabbuh: Yea

Chrissy Reitz: Yea

Dawn Watson: Yea

Chris Cronin: Yea

Emily Smith: Absent

III. Review the draft executive director evaluation report

IV. EXECUTIVE SESSION

President Cronin introduced the review of the draft executive director evaluation report, stating that as per the Acting Executive Director 2024-25 Evaluation Timeline and Process that was adopted by the Board at its June 2024 meeting, the Executive Committee will review the Executive Director Evaluation Report and provide it, along with a recommendation about the Executive Director's employment contract (including compensation and duration), to the Board at its regular board meeting in June.

The Committee reached consensus on inviting the Executive Director to the executive session.

***All OSBA Staff, guests, and members of the public were moved to the waiting room, while all Committee members and invited staff and guests Emielle Nischik, La'Nell Trissel, and Bob Steringer stayed in the meeting room at 12:12 p.m. ***

President Cronin led the Committee into executive session at 12:12 p.m.

Executive Session: ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Executive Session: ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection pursuant to ORS 192.355(9) and ORS 40.225.

President Cronin adjourned the executive session at 1:15 p.m.

All OSBA Staff, guests, and members of the public returned to the meeting room at 1:15 p.m.

I. ACTION

Motion: Sami Al-Abdrabbuh moved to adopt the draft performance evaluation just reviewed in executive session and authorize President Chris Cronin to sign the final performance evaluation on behalf of the Board. Seconded by Chrissy Reitz.

There being no votes in opposition, the motion passed unanimously.

Sami Al-Abdrabbuh: Yea	Chrissy Reitz: Yea	Dawn Watson: Yea
Chris Cronin: Yea	Emily Smith: Absent	

Upon review, the motion language was incomplete.

Motion: Sami Al-Abdrabbuh moved to seek unanimous consent to rescind the previous motion.

A voice vote was taken. There being no votes in opposition, the motion was rescinded.

Sami Al-Abdrabbuh: Yea	Chrissy Reitz: Yea	Dawn Watson: Yea
Chris Cronin: Yea	Emily Smith: Absent	

Motion: Sami Al-Abdrabbuh moved to recommend that the Board adopt the draft performance evaluation just reviewed in executive session. Seconded by Chrissy Reitz.

There being no votes in opposition, the motion passed unanimously.

Sami Al-Abdrabbuh: Yea	Chrissy Reitz: Yea	Dawn Watson: Yea
Chris Cronin: Yea	Emily Smith: Absent	

II. Develop a recommendation about the Executive Director's employment contract

President Cronin introduced the development of a recommendation regarding the Executive Director's employment contract; stating that as per the Acting Executive Director 2024-25 Evaluation Timeline and Process that was adopted by the Board at its June 2024 meeting, the Executive Committee will review the Executive Director Evaluation Report and provide it, along with a recommendation about the Executive Director's employment contract (including compensation and duration), to the Board at its regular board meeting in June; and identified that the 1 percent COLA increase in Section 5 as the only decision that the Board needs to make at this time.

Further discussion took place regarding a potential contract extension, the contract duration in respect to the COLA increase, and the complexities behind completing the acting executive

director contract and drafting the permanent executive director contract regarding the timelines identified in the current contract and how it translates into practice.

Dawn Watson moved to recommend that the Board provide Emielle with a 1 percent step increase referenced in Section 5 of her contract. Seconded by Sami Al-Abdrabbuh.

A voice vote was taken. There being no votes in opposition, the motion passed unanimously.

Sami Al-Abdrabbuh: Yea

Chrissy Reitz: Yea

Dawn Watson: Yea

Chris Cronin: Yea

Emily Smith: Absent

III. Review the June Board of Directors meeting agenda

President Cronin introduced the June Board of Directors meeting agenda review. Executive Director Nischik noted that the agenda item was included for information.

IV. Review of the OSBA Election Calendar

President Cronin introduced the OSBA Elections Calendar agenda review. Executive Director Nischik noted that in response to the inquiry made during the last Executive Committee meeting staff prepared the included summary, and invited committee members to reach out if they have any additional questions.

V. For the good of the order and requests for future Executive Committee agenda topics

Materials for the June Board of Directors meeting are due to La'Nell by May 19.

A reminder was raised regarding the effectiveness of Zoom meetings.

VI. Meeting adjourns

The meeting was adjourned at 1:43 p.m.