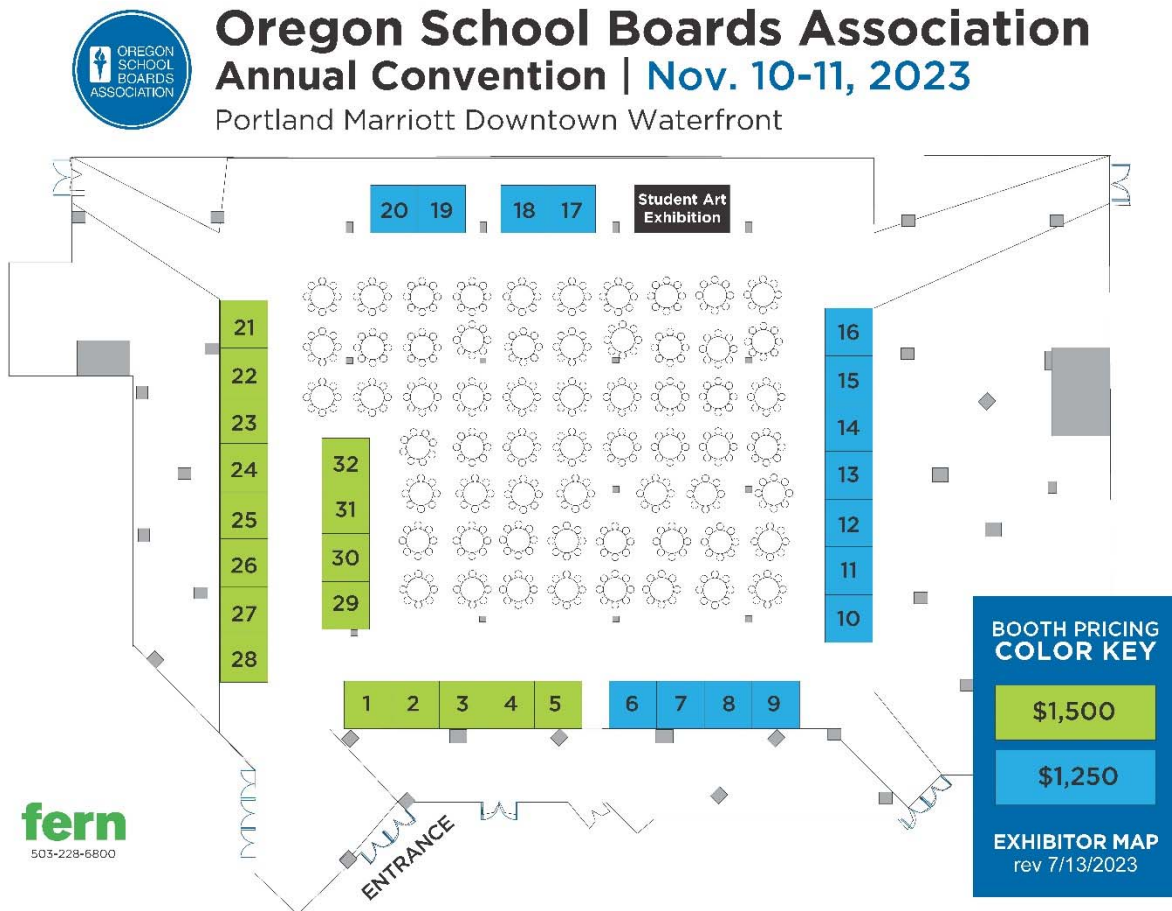


2023 OSBA Annual Convention Exhibitors & Sponsors - *Registration opens at 9:00 a.m. on August 1, 2023*

November 10 -11, 2023

Exhibitor Map



Booths

Tier 1 – \$1,500 per booth

- *Two FULL days of exhibitor space*
- *Mobile application advertising*
- *Mobile app virtual platform (does not need to be staffed)*
- *Meals for all booth staff*

Tier 2 – \$1,250 per booth

- *Two FULL days of exhibitor space*
- *Mobile application advertising*
- *Mobile app virtual platform (does not need to be staffed)*
- *Meals for all booth staff*

There are 32 exhibitor booths available as shown on the exhibitor map above. Tiers are based on distance from the exhibitor hall entrance and prime attendee traffic zones. All booth locations have power available.

Booths and other sponsorship opportunities are still first come, first served; however, the registration process differs from previous years. Exhibitors now directly register for the booth of their choice from a list of available booths (instead of providing us with their top three options.) The list is updated in real-time so only available booths will display as options. The same is true for sponsorship options.

Sponsorship & Advertising Opportunities

- **Keynote Sponsorship - \$7,000**
 - Two sponsorship opportunities for two keynote speakers.
 - The presenter verbally thanks the sponsor in the workshop.
 - Recognition in the morning general session preambles.
 - Door signs.
 - Stage sign.
 - Mobile app virtual platform (does not need to be staffed).
 - Listed as a sponsor on the mobile app.
 - Mobile app advertising.
- **Hotel key card advertising - \$2,500**
 - One sponsorship opportunity.

- **Hotel style entry advertising - \$1,200**
 - One sponsorship opportunity.

- **Saturday Breakfasts - \$450**
 - Two sponsorship opportunities for two concurrent breakfasts with programs.
 - Door signs.
 - Table signs.
 - Mobile app advertising.

- **Friday Lunch - \$1,500**
 - One sponsorship opportunity.
 - Recognition in the morning general session preambles.
 - Door signs.
 - Stage sign.
 - Table signs.
 - Mobile app advertising.

- **Saturday Lunch - \$1,500**
 - One sponsorship opportunity.
 - Recognition in the morning general session preambles.
 - Door signs.
 - Stage sign.
 - Table signs.
 - Mobile app advertising.

- **Friday Breaks (am & pm) - \$750**
 - One sponsorship opportunity.
 - Signs on main floor
 - Recognition in the morning general session preambles.

- **Saturday Breaks (am & pm) - \$750**
 - One sponsorship opportunity.
 - Signs on main floor.
 - Recognition in the morning general session preambles.

- **Student Entertainment - \$1,000**
 - Two sponsorship opportunities for two performances (Friday and Saturday).
 - Signs on main floor.
 - Recognition in the morning general session preambles.
 - Mobile app advertising.

Exhibit Hall Location and Hours

Portland Marriott Downtown Waterfront

1401 SW Naito Pkwy, Portland, OR 97201

Setup: Thursday, November 9, 2023, 7:00 a.m. –4:00 p.m.

Please check in at the registration desk and look for your booth when you arrive.

Exhibit hours:

Thursday, November 9, 2023: 4:00 p.m. – 6:00 p.m.

Friday, November 10, 2023: All Day

Saturday, November 11, 2023: 8:00 a.m. – 3:00 p.m.

Breakdown: Saturday, November 11, 2023, 3:00 p.m. – 8:00 p.m.

Lodging

Reserve lodging directly with hotels. Details coming soon on [\(insert AC event page link\)](#)

Meals

Meals on Friday and Saturday are included in your booth price.

Cancellation Policy

All cancellations must be submitted in writing to OSBA. Exhibit booth and ad costs are refundable **BEFORE September 9, 2023**.

No refunds will be made after September 9, 2023.

Payment

Payments are to be made by credit at the time of registration on the portal. The pay-by-invoice option is no longer available.

Exhibitor & Sponsor Logos

This table includes the minimum and recommended sizes for images you may need to provide to OSBA for use in advertising on our mobile app. Please send the following images with the correct dimensions to OSBA Board Development Administrative Assistant Jenn Nelson at jnelson@osba.org after you register and **no later than September 15, 2023**.

Type	Minimum size	Recommended size
Icon/logo	100 x 100px	500 x 500px
Large cover image	Not applicable	1200 x 300px
Medium cover image	Not applicable	800 x 400px
Banner image	Not applicable	950 x 380px
Gallery image	1920 x 1080px	16:9 below 7680px wide
Lobby image	720 wide	1920 wide

If you have additional questions about exhibiting or sponsorships, please contact OSBA Board Development Specialist Kristen Miles at kmiles@osba.org.

If you have questions about registration or logos and advertising materials, please contact OSBA Board Development Administrative Assistant Jenn Nelson at jnelson@osba.org

Important Dates for Exhibitors

- **August 1, 2023:** Exhibitor registration opens, and full payment is due.
- **September 9, 2023:** Cancellations are due in writing, no refunds after this date.
- **September 15, 2023:** Company logos and advertising materials are due.
- **October 27, 2023:** Final meal counts and contact information for onsite booth staff due.
- **November 9, 2023:** Booth set-up between 7:00 a.m. –4:00 p.m.
- **November 10 -11, 2023:** OSBA Annual Convention
- **November 11, 2023:** Exhibitor tear-down and move-out starts at 3:00 p.m. until 8:00 p.m.