

FREQUENTLY ASKED QUESTIONS



OSBA'S 79th ANNUAL CONVENTION

Building Bridges to Student Success

NOV. 6-8, 2025 | PORTLAND MARRIOTT DOWNTOWN WATERFRONT HOTEL

Where and when is the 2025 OSBA Annual Convention?

The convention will be at the Portland Marriott Downtown Waterfront on Friday, Nov. 7, 8 a.m. to 4:15 p.m. and Saturday, Nov. 8, 8 a.m. to 4:30 p.m. A full-day preconference will take place Thursday, Nov. 6, at the same location.

Who should attend the convention?

The convention is designed for board members at all levels, superintendents, central office staff and school board administrative professionals. Whether you have attended before or are a first-time attendee, you'll leave motivated, with new ideas and a renewed commitment to help your board accomplish the crucial work ahead to improve student achievement.

Can you provide details about the preconference?

On Thursday, Nov. 6, from 9 a.m. to 4 p.m., there will be two preconferences, one for administrative professionals, executive assistants and board clerks and the other for district leaders. Both will feature two morning workshops led by our keynote speaker Matt Lehrman that will offer inspiring and practical tools to help navigate conflict and afternoon workshops led by OSBA's Board Development team. The preconference fee is \$315, which includes breakfast and lunch.

Is there a convention strand?

Yes, in addition to the all-day preconference for administrative professionals, there are workshops in the main conference dedicated to them.

Can board members attend administrative professionals track workshops during the main conference?

Yes, board members are welcome to attend. However, these sessions are specifically designed for board clerks, secretaries and executive assistants. Although board members may gain insight into these support roles, the content is not focused on board responsibilities and may not offer tools directly relevant to their role.

Will there be a virtual option for the conference or preconference?

No, there will be no virtual or hybrid option.

Will any sessions be recorded?

No sessions will be recorded.

What are the preconference and convention registration cost per person?

PRECONFERENCE

Nov. 6

\$315 per person

ADMINISTRATIVE PROFESSIONALS PRECONFERENCE

Nov. 6

\$315 per person

COUNCIL OF SCHOOL ATTORNEYS WORKSHOP

Nov. 7

\$150 (*member*)

\$300 (*nonmember*)

CONVENTION

Nov. 7-8

\$645 per person

When does registration open and close?

Registration opened Sept. 10 and closes Oct. 14. For more details, please visit our [event website](#). On-site registration will incur an additional \$100 fee.

What is the cancellation policy?

There is a \$100 cancellation fee. No refunds will be accepted after Oct. 14. After this date, registration prices will increase by \$100, and attendees must register on-site.

How do I register student board representatives?

If you plan to bring student board representatives, please email Meghan at mpeterson@osba.org.

Can I substitute another attendee in my place?

No attendee substitutions are permitted.

Can additional guests join for meals?

No individual meal tickets are available for guests. Meals are included only for registered attendees.

What should I do if I have dietary restrictions or need accessibility accommodations?

Please specify any dietary needs or accessibility requirements during the registration process.

Where can I find hotel information?

Hotel details are available on the [lodging information page](#).

Can I receive Leadership Institute (LI) credit for attending?

Some workshops may be eligible for LI credit, though not all. Please refer to the specific workshops outlined in the conference agenda. If you need to check your credits to date, please log into your OSBA/PACE [Membership Portal here](#). For further details on the Leadership Institute program, visit: <https://osba.org/board-development>.

When will exhibitors be available?

Exhibitors will be present Thursday evening and all day Friday and Saturday.