



Frequently Asked Questions

Q: Where and when is the Summer Board Conference taking place?

A: The Summer Board Conference will be held at the Salem Convention Center in downtown Salem from Friday, Aug. 8, to Sunday, Aug. 10, 2025.

Q: Who should attend?

A: The conference caters to board members of all levels (including newcomers), superintendents, central office staff and school board administrative professionals. The conference will feature workshops designed to equip boards with the skills to govern with confidence.

Q: Where can I find the agendas?

A: Access the pre-conference, administrative professionals' preconference and conference agendas on our Summer Board Conference (SBC) event webpage: <https://osba.org/summer-board-conference>.

Q: What is included in the pre-conference?

A: The pre-conference on Friday, Aug. 8, from 9 a.m. to 4 p.m., priced at \$315, includes lunch and will feature OSBA Leadership Institute bronze level courses meant to help boards positively impact student outcomes and lift students up. For further details on the Leadership Institute program, visit: <https://osba.org/board-development>.

Q: Is there a pre-conference specifically for administrative professionals?

A: Yes, administrative professionals, executive assistants, and board clerks can participate in the full-day preconference on Friday, Aug. 8, from 9 a.m. to 4 p.m., led by OSBA staff and experienced professionals. Like the leadership Institute pre-conference workshop, the cost for the administrative professionals' workshop is \$315. It features workshops and discussions essential for administrative professionals serving in support roles for boards and leadership.



Q: Will there be a virtual option for the conference or pre-conference?

A: No, there will not be a virtual option available for this year's pre-conference, administrative professionals' workshop or conference.

Q: What are registration costs? Are meals included?

A: The registration cost for this year's pre-conference and administrative professional workshop is \$315 per person, including Friday lunch with coffee and pastries for breakfast. The conference registration fee is \$400 per person, covering Saturday lunch with coffee and pastries. Breakfast is exclusively provided to overnight guests at The Grand.

(6/3/2025 - 7/18/2025):

Pre-conference = \$315

Administrative Professionals = \$315

Registration = \$400

Q: When will registration for the conference be open?

A: Registration will open June 3. For additional information and updates, please visit our event website at <https://osba.org/summer-board-conference>.

Q: When will registration close?

A: Registration will close on July 18. Please note that a \$100 cancellation fee applies, and no refunds will be accepted after this date. After July 19, you must register in person on site at the standard rate.

(In person at Conference)

Pre-conference = \$415

Administrative Professionals = \$415

Registration = \$500

Q: Will on-site registration be available?

A: Yes, on-site registration will be available.

Q: What is your cancellation policy?

A: \$100 cancellation fee applies starting June 3, 2025. No refunds will be given after July 18, 2025.

Q: If I bring someone with me, can they join me for meals?

A: Yes, they can join you for meals at the cost of the meal ticket price. Please note that meal tickets are limited in number and will be offered on a first-come, first-served basis. Cash-only payment will be accepted by our registration staff.



Q: What do I do if I have special dietary requirements and/or accessibility accommodations?

A: When registering, there will be a field for you to provide special requests for dietary needs or accessibility accommodation.

Q: Where can I find hotel information?

A: Once your registration is confirmed, you will receive an email with details to book your hotel room within our room block at The Grand Hotel.

Q: Where is the parking located for the Salem Convention Center? How much does it cost?

A: Parking information can be found on the Salem Convention Center website at <https://www.salemconventioncenter.org/parking-guide>.

Q: Can I receive Leadership Institute (LI) credit for attending the conference?

A: Yes, many workshops will be eligible for LI credit, though not all. Please refer to the specific workshops outlined in the conference agenda. Additionally, the pre-conference Will feature OSBA Leadership Institute bronze level courses.

Q: When will exhibitors be on site?

A: Conference attendees can visit exhibitors on Saturday and Sunday.

