

April 24, 2023

Meeting began at 1 p.m. via zoom

Members present:

- Katrina Doughty, OSBA Board member
- Ashley Carson Cottingham, OSBA Board member
- Jill Conant, OAESD Representative
- Erin Good, OSBA communications coordinator
- Richard Donovan, OSBA legislative specialist
- Sonja McKenzie, OSBA President
- Dr. Sami Al-Abdrabbuh, OSBA President Elect
- Gaby Gardiner, Basic Rights Oregon

Introductions/Scope

Committee members made introductions. McKenzie provided a broad overview of the scope of the committee and the process to create a caucus/group. The committee needs to identify needs and goals and how this work will align and enhance OSBA's values and mission. Carson Cottingham will present this information to the Board. This meeting is to discuss creating a report for the Board. There is no timeline.

Discussion

Doughty shared a document outlining the committee path, draft mission, vision and goals. Discussion was held regarding the development of the mission statement, how to define a caucus or advisory group's membership and the purpose of the proposed advisory committee.

McKenzie stated that the report to the Board needs to have a strong and clear connection to OSBA's mission. She also proposed leaving the mission statement out of the initial report. Members agreed that the statement of need should be approved first.

Next steps

Carson Cottingham and Doughty to develop a draft statement of need, connect statement of need to OSBA's mission, and present at the next meeting.

Meeting adjourned at 2 p.m.