



ADMINISTRATIVE PROFESSIONALS WORKSHOP

THURSDAY, NOVEMBER 9, 2017 | MT. HOOD ROOM

- 8 AM **Registration** *Mt. Hood Room foyer*
- 8:15 AM **Welcoming Remarks and Introductions**
- 8:45 AM **“Running Effective School Board Meetings using Robert’s Rules of Order”** Ann Macfarlane, Jurassic Parliament, registered parliamentarian
- 10:15 AM *Break*
- 10:30 AM **Macfarlane presentation, continued**
- 12 PM **Lunch** *Salon F*
- 1 PM **Policy 101 for Administrative Professionals**
Peggy Holstedt, OSBA, director of policy services
- 2:15 PM **Senate Bill 208: Charter Student Access to Interscholastic Activities**
Richard Donovan, OSBA legislative specialist, and Spencer Lewis, member services attorney
- 2:45 PM *Break*
- 3 PM **Hot Topics - Table Numbers:**
1. **Social Media Tools** *Rachel Fleenor*
 2. **Litigation Procedures** *Michael Miller*
 3. **2017 Legislative Equal Pay Enactment** *David Turner*
 4. **Legislative Impact on Policy** *Peggy Holstedt*
 5. **Board Hearings** *Haley Percell*
 6. **Executive Sessions** *Therese Holmstrom*
 7. **Public Records** *Callen Sterling*
 8. **Board Potpourri** *Kristen Miles*
 9. **SB 208** *Richard Donovan*
 10. **Bring Your Questions about Labor Issues** *Peggy Stock*
- 4 PM **Adjourn and Opening Reception**
**No-host beverages and hors d’oeuvres*