

Knappa School District (OR)

Invites applications for the position of
SUPERINTENDENT

Location: **Knappa, Oregon (near Astoria)**
Enrollment: **500 students**
Base Salary: **\$115,000 to \$125,000** annually plus benefits
Closing Date: April 23, 2020
Start Date: July 1, 2020

About the Position

The Knappa School District Board of Directors is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as **Superintendent beginning July 1, 2020**. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a competitive compensation package to the successful candidate.

The successful candidate must hold or qualify for an Oregon superintendent's license and must demonstrate the following qualities:

- Builds collaborative working relationships with staff, parents and community
- Is highly visible and involved in the schools and community
- Understands the needs of a small, rural school district and the superintendent, administrators and staff may wear lots of hats
- Demonstrates solid hiring practices and creates a work environment that encourages staff retention
- Has a background in the classroom and other administrative experiences
- Demonstrates solid budgeting skills and understands Oregon school finance
- Understands and establishes clear roles and responsibilities for all levels from school board down through the organizational chart
- Possesses excellent communication skills both oral and written
- Is committed to serving all students from all backgrounds
- Builds partnerships with families and community
- Willing to make difficult decisions when needed and follows through to implementation

About the District

Knappa School District serves about 550 students in one elementary/middle school (K-8) and one high school (9-12). The District is located in a rural setting along the Columbia River on Highway 30 just 12 miles east of Astoria and 85 miles from Portland. The District serves the unincorporated communities of Knappa, Svensen, Brownsmead, and Burnside. The District takes pride in being able to offer a high quality education. In 2001, the community passed a bond measure to upgrade the District's schools. The Knappa School's Foundation has raised over \$1,000,000 to support student scholarships and mini-grants for innovative projects in the classroom. The technology offered to students along with a high quality academic experience makes Knappa a great place to attend school. The District has many career-ready CTE courses and proudly offers students many college credit opportunities while still in high school.

About the Community

The community is family oriented and represents about 2,000 citizens. The area has long been noted as a fishing and forest products center. Georgia-Pacific's Wauna Mill is located within district boundaries and employs approximately 1,000 area residents. Clatsop Community College in Astoria is a favorite destination for KHS graduates, but many students enroll in other state system universities and private schools in and out of Oregon. The community's proximity to the Columbia River and the Oregon coast provides year around recreational opportunities.

Application Materials

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one
- A statement about how you meet the qualities and qualifications set by the Board

How to Submit an Application

Application packets are submitted to Oregon School Boards Association – Executive Search (www.osba.org/execjobs) via the Revelus application portal (see the link below). All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

OSBA Revelus application portal: <https://oregonschoolboards.myrevelus.com/>

More Information

Regarding the position, contact:

Greg McKenzie, NextUp Leadership; gregmckenzie@att.net; 503.752.2438

Regarding the application process, contact:

Sarah Herb, Executive Search and Events Specialist (OSBA); sherb@osba.org ; 503.400.3047 (direct) ; 800.578.6722 (office); 503.588.2813 (Fax)

Knappa School District is an equal opportunity employer.