



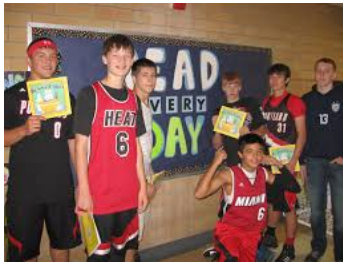
Invites applications for the position of

SUPERINTENDENT

Location: **Knappa, Oregon (near Astoria)**
Enrollment: **500 students**
Salary: **\$115,000 to \$125,000+benefits**
Closing Date: April 23, 2020
Start Date: July 1, 2020

During this time of restrictions on travel and personal contact interactions because of the COVID 19 virus, we're attempting to follow the planned search schedules as much as possible by shifting to video conferencing for meetings. Not ideal, but necessary. Be safe and stay healthy - Greg McKenzie

The **Knappa School District** Board of Directors is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as **Superintendent beginning July 1, 2020**. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a competitive compensation package to the successful candidate.



Read every day



Seniors



Elementary classroom

The District

Knappa School District serves about **500 students** in one elementary/middle school (K-8) and one high school (9-12). The District serves the unincorporated communities of Knappa, Svensen, Brownsmead, and Burnside and takes pride in being able to offer a high quality education. In 2001, the community passed a bond to upgrade the District's schools. The Knappa School's **Foundation has raised over \$1,000,000 to support student scholarships and mini-grants for innovative projects in the classroom.** The technology offered to students along with a high quality academic experience makes Knappa a great place to attend school. The District has many career-ready CTE courses and proudly offers students many college credit opportunities while still in high school.



Visit the District's website at

[Knappa SD website](#)

The Community

The District is located in a rural setting along the majestic Columbia River on Highway 30 just **12 miles east of Astoria** and 85 miles from Portland. The community is **family friendly and has about 2,000 citizens.** The area has long been noted as a fishing and forest products center. Georgia-Pacific's Wauna Mill is located within district boundaries and employs approximately 1,000 area residents. Clatsop Community College in Astoria is a favorite destination for KHS graduates, but many students enroll in other state system universities and private schools in and out of Oregon. The community's proximity to the Columbia River and the Oregon coast provides an abundance of year-round recreational opportunities.



For more information about the area, visit

[Astoria area website](#)

[Astoria travel guide](#)

The Position

The successful candidate must hold or qualify for an Oregon superintendent's license and must also demonstrate the following **qualities**:

- Builds collaborative working relationships with staff, parents and community
- Is highly visible and involved in the schools and community
- Understands the needs of a small, rural school district and the superintendent, administrators and staff may wear lots of hats
- Demonstrates solid hiring practices and creates a work environment that encourages staff retention
- Has a background in the classroom and other administrative experiences
- Demonstrates solid budgeting skills and understands Oregon school finance
- Understands and establishes clear roles and responsibilities for all levels from school board down through the organizational chart
- Possesses excellent communication skills both oral and written
- Is committed to serving all students from all backgrounds
- Builds partnerships with families and community
- Willing to make difficult decisions when needed and follows through to implementation



Football



Softball



Girl's Basketball

Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one
- A statement about how you meet the qualities and qualifications set by the Board

Search Calendar (tentative)

Apr 23, 2020 Close Applications

- Apr 28 Begin review Applications
- May 11-14 Conduct interviews
- May 16-21 Reference checks
- May 20-22 Finalist forum; 2nd interview
- May 26 Announce selection
- July 1, 2020 Begin employment

The District is an equal opportunity employer and educator.

How to Submit an Application

Application packets are submitted to Oregon School Boards Association – Executive Search **OSBA JOB BOARD** (www.osba.org/execiobs) via the Revelus application portal (see the link below). All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

OSBA Revelus Portal

More Information About Position & Process

Regarding the position, contact:

Greg McKenzie, Search Consultant gregmckenzie@att.net; • 503-752-2438

Regarding the application process, contact:

Sarah Herb, Executive Search and Events Specialist sherb@osba.org • 503.400.3047 (direct) • 800.578.6722 • 503.588.2813 (Fax)



Oregon School Boards Association



A. Gregory McKenzie

1201 Court Street NE, Suite 400
Salem, Oregon 97301
Ph: 503.588.2800

NextUp Leadership
1470 Rosemont Road
West Linn, Oregon 97068
Ph: 503-752-2438
gregmckenzie@att.net

This executive **search is conducted jointly by Oregon School Boards Association and NextUp Leadership** combining their resources to provide the District an unparalleled level of services and resources in the search process.