OUR MISSION

Inspire excellence while preparing all students for college, career and citizenship.

OUR BELIEFS:

We believe a high-quality, well-rounded educational experience is rigorous, culturally relevant, engaging and healthful. It incorporates new technology and new approaches to instruction and learning. It nurtures the whole child, with opportunities for music and world languages and hands-on learning. It requires high-quality, effective teachers, administrators and support staff. It builds on strong relationships and shared responsibility with students, family and community.

THE POSITION

The Forest Grove School District Board of Directors is seeking a highly qualified, outstanding educational leader to serve as superintendent. The successful candidate must have proven leadership skills, demonstrated success as an administrator/instructional leader, excellent communication and fiscal skills and also exhibit a high level of personal and professional integrity.

The board will offer a competitive compensation package to the successful candidate. The successful candidate must hold or qualify for an Oregon administrator’s license.

THE DISTRICT

Forest Grove School District is a growing school district educating nearly 6,000 students from pre-school through 12th grade. There are six elementary schools, one upper elementary school, one middle school and one high school. Forest Grove School District enjoys a positive, strong working relationship with more than 600 full- and part-time staff members. As a minority-majority district, with approximately 52 percent Hispanic students, FGSD celebrates diversity.

Students can find just about anything they are excited about among the many opportunities the district offers:

- Fully 1:1 with digital devices
- Dual credit opportunities through Willamette Promise
- 28 Advanced Placement courses (seventh to 12th grade)
- Opportunity to graduate with a minor in Spanish through AP Spanish track
- A rapidly growing Career and Technical Education program, highlighted by the award-winning Viking House Program (ninth- to 12th-grade students build and sell a home)

THE COMMUNITY

The school district serves the diverse, multi-cultural communities of Forest Grove, Cornelius, Dilley and Gales Creek, covering about 200 square miles. Located in Washington County in scenic northwest Oregon, an area of hills, forests and vineyards, Forest Grove is home to more than 24,000 people and growing. Forest Grove is also the home of Pacific University which was the first university west of the Mississippi. It is a wonderful place to live with an abundance of nearby recreational opportunities: golf, hiking, fishing, cycling, 40 minutes to downtown Portland and just an hour to the Oregon coast.
THE QUALIFICATIONS

The board requires the superintendent to be a strong educational leader who has the following professional experience and training:

LEADERSHIP QUALITIES
• Builds collaborative working relationships with staff, parents and community
• Willing to make difficult decisions when needed and follow through to implementation
• Is highly visible and involved in the schools and community
• Practices cultural and diversity awareness with a commitment to equity; understands and embraces the benefits of a multi-cultural community; is committed to serving all students from all backgrounds and values their input

AN EXPERIENCED ADMINISTRATOR AND EDUCATOR
• Successful experience as an educational leader and administrator; has a background in the classroom and other administrative experiences
• Demonstrates solid budgeting skills and understands Oregon school finance
• Focuses primary attention on the needs of the district
• Builds partnerships with families, community, local government and higher education
• Brings fresh ideas and innovation to solving problems and improving the district
• Values and respects the contribution from all staff members and treats them as professionals

EXCELLENT COMMUNICATION SKILLS
• Communicates effectively in multiple formats
• Is accountable and transparent
• Approachable and personable; listens to others with an open mind

PERSONAL AND PROFESSIONAL
• Demonstrates a strong personal and professional integrity
• Able to build trust with staff, parents and community
• Wants to become a long-term part of the community
• Bilingual/bicultural a plus
• Always puts kids first
APPLICATION PROCESS

All applicants will provide the following documents in Microsoft Word or PDF format. These materials must be submitted via email to Sarah Herb, OSBA executive search assistant, by 5 p.m. on MARCH 26, 2018.

- A completed application form
- A letter of interest stating why you wish to be employed by the Forest Grove School District
- A current resume
- Three to five current letters of recommendation
- A copy of your administrator license or proof of eligibility for an Oregon administrator license
- A statement regarding how you meet the qualities and qualifications for this position
- Other information demonstrating success in education

OUT-OF-STATE CANDIDATES: To ensure eligibility for an Oregon administrator’s license, direct inquiries to: Oregon Teachers Standards and Practices Commission, 503-378-3586; fax 503-378-4448; www.tspc.state.or.us.

Forest Grove School District provides equal opportunities in employment and does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, age, marital status, veteran status, genetic information, or disability in accordance with state and federal law.

Consistent with the Americans with Disability Act (ADA), applicants may request accommodations needed to participate in the application process by contacting Steve Kelley at 1-800-578-6722.

For questions regarding the application process and/or to apply, contact:
Sarah Herb, OSBA executive search assistant at 800-578-6722 • sherb@osba.org

For questions regarding the district and position, contact:
Steve Kelley, executive search consultant
Forest Grove School District Superintendent Search
Oregon School Boards Association
800-578-6722 • skelley@osba.org • www.osba.org

For questions regarding the district and position, contact:
Greg McKenzie, executive search consultant at 503-752-2438 • gregmckenzie@att.net

For questions regarding the district and position, contact:
Milton (Milt) Dennison, executive search consultant at 503-334-6536 • mdennison1956@gmail.com

TIMELINE

APPLICATION OPEN
February 16
CLOSING DATE
March 26
SCREENING
April 3-7
INTERVIEWS
April 17-21
SITE VISITS
April 23-May 2
FINALIST FORUM
May 1-2
HIRING
May 14
STARTING DATE
July 1