The Arlington School District Board of Directors is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as Superintendent/Principal beginning July 1, 2020. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a competitive compensation package to the successful candidate.

Science Projects

Arlington HS

Proud to be a Honker
The District

Located in Arlington, OR, District #3 has one elementary (K-5 and 6-8 in one building) and one high school (9-12) located on adjoining campuses. There are a total of 165 students served by a staff of 28 licensed and classified personnel. The Arlington School District recently became a public charter school. Boasting a student/teacher ratio of only 14:1, the District offers small class sizes giving students individual attention and provides each student a personal computing device. College classes are available to all high school students in partnership with Columbia Gorge Community College and Eastern Oregon University.

Visit the District's website at Arlington SD website

The Community

Arlington is a small town with a population of 600 people in north central Oregon about 50 miles east of The Dalles and 2 hours east of Portland along the majestic Columbia River and Interstate I-84. Arlington is a safe, friendly community perfect for those looking to slow down and savor the little things in life. No traffic lights. The laid-back pace, friendly folks and big skies encourage visitors and residents to unplug, unwind, and take in the peace and serenity of Oregon's natural beauty. With its ideal riverfront location, Arlington is a gateway to adventure both on the water and dry land including boating, hunting, fishing and golf. Arlington is also home to nine wind farms including Shepard's Flat which is the world's largest. The nearby wind farms produce nearly 1,300 mega-watts of power.

The area is geographically diverse boasting elevations near sea-level to over 4,000 feet at the base of the Blue Mountains. The ecology includes the nation’s second longest free-flowing river (the wild and scenic John Day River), miles of rolling golden wheat fields and incredible natural beauty.

For more information about the area, visit City of Arlington website

The Position

The successful candidate must hold or qualify for an Oregon superintendent's license and must also demonstrate the following qualities:
• Builds collaborative working relationships with staff, parents and community
• Is highly visible and involved in the schools and community
• Understands the needs of a small, rural and somewhat remote school district
• Is an experienced educational leader who enjoys interacting with students in and out of the classroom
• Wants to be a part of this school district and community for a long time
• Demonstrates solid budgeting skills and understands Oregon school finance
• Builds partnerships with families, community, local businesses and government agencies
• Brings new ideas and is willing to listen respectfully to others’ opinions
• Willing to make difficult decisions when needed and follows through to implementation
• Willing to hold himself/herself and staff accountable for high standards and success

**Application Requirements**

• Completed Application form
• Current resume
• Cover letter of interest
• 3-5 current letters of reference
• Copy of administrator license or proof of eligibility to obtain one
• A statement about how you meet the qualities and qualifications set by the Board

**Search Calendar (tentative)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Apr 10, 2020</td>
<td>Close Applications</td>
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<tr>
<td>Apr 15-17</td>
<td>Review Applications</td>
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<tr>
<td>Apr 27-30</td>
<td>Conduct interviews</td>
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<tr>
<td>Apr 30-May 6</td>
<td>Reference checks</td>
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<tr>
<td>May 6-7</td>
<td>Finalist forum in District</td>
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<tr>
<td>May 11</td>
<td>Announce selection</td>
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<tr>
<td>July 1, 2020</td>
<td>Begin employment</td>
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The District is an equal opportunity employer and educator.

**How to Submit an Application**

Application packets are submitted to Oregon School Boards Association – Executive Search [OSBA JOB BOARD](http://www.osba.org/execjobs) via the Revelus application portal (see the link below). All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

[OSBA Revelus Portal](http://www.osba.org/execjobs)

**More Information About Position & Process**

Regarding the position, contact:
Greg McKenzie, Search Consultant  
gregmckenzie@att.net; 503-752-2438

Regarding the application process, contact:

Sarah Herb, Executive Search and Events Specialist  
sherb@osba.org • 503.400.3047  
(direct) • 800.578.6722 • 503.588.2813 (Fax)

This executive search is conducted jointly by Oregon School Boards Association and NextUp Leadership combining their resources to provide the District an unparalleled level of services and resources in the search process.