

Interview Rating Form 2

Date: _____

Applicant: _____ Position: _____

Location: _____ Interview Team: _____

Please circle the appropriate number indicating your rating of applicant

High						Low	Comments
6	5	4	3	2	1	0	
Communication Skills							
6	5	4	3	2	1	0	
Compatibility with building/department philosophy							
6	5	4	3	2	1	0	
Enthusiasm for position							
6	5	4	3	2	1	0	
Experience							
6	5	4	3	2	1	0	
Knowledge of duties/work to be performed							
6	5	4	3	2	1	0	
Problem solving skills							
6	5	4	3	2	1	0	
Special preparation, training, courses for this position							
6	5	4	3	2	1	0	
Other skills/talents (specify)							
						Sum	
Total Score (Sum/8)							

Is the candidate a veteran or disabled veteran? Yes No

If a veteran, add 5 preference points (5% or **2.4 points**) to total score. _____

If a disabled veteran, add 10 preference points (10% or **4.8 points**) to total score. _____

Adjusted Score _____

Hire for this position: Yes _____ No _____

Consider for other positions: Yes _____ No _____

Do Not Hire: Yes _____ No _____