Administrative Professionals Workshop
Thursday, November 9, 2017 | Mt. Hood Room

8 AM  Registration  Mt. Hood Room foyer
8:15 AM  Welcoming Remarks and Introductions
8:45 AM  “Running Effective School Board Meetings using Robert’s Rules of Order”  Ann Macfarlane, Jurassic Parliament, registered parliamentarian
10:15 AM  Break
10:30 AM  Macfarlane presentation, continued
12 PM  Lunch  Salon F
1 PM  Policy 101 for Administrative Professionals
Peggy Holstedt, OSBA, director of policy services
2:15 PM  Senate Bill 208: Charter Student Access to Interscholastic Activities
Richard Donovan, OSBA legislative specialist, and Spencer Lewis, member services attorney
2:45 PM  Break
3 PM  Hot Topics - Table Numbers:
1. Social Media Tools  Rachel Fleenor
2. Litigation Procedures  Michael Miller
3. 2017 Legislative Equal Pay Enactment  David Turner
4. Legislative Impact on Policy  Peggy Holstedt
5. Board Hearings  Haley Percell
6. Executive Sessions  Therese Holmstrom
7. Public Records  Callen Sterling
8. Board Potpourri  Kristen Miles
9. SB 208  Richard Donovan
10. Bring Your Questions about Labor Issues  Peggy Stock

4 PM  Adjourn and Opening Reception
*No-host beverages and hors d’oeuvres