THE MARCH 15TH RENEWAL/NON-RENEWAL DEADLINE

PACE REQUIRES YOU TO CONTACT PACE PRELOSS PRIOR TO ANY NON-EXTENSION/NON-RENEWAL
1-800-578-6722
pacepreloss@osba.org

For Probationary Teachers and Probationary Administrators:

By March 15 of each year, the school board must give written notice of contract renewal or non-renewal to all probationary teachers and administrators. ORS 342.513(1).

For Contract Administrators (Not Superintendents):

By March 15 of each year, the school board must do one of the following three things:

1. Issue a new 3-year contract which will be effective July 1 of that same year, or
2. Extend the existing contract for an additional year, or

For Contract Teachers:

By March 15 of the first year of a teacher’s contract, the school board must provide written notice of:

1. Contract extension which will be effective on July 1 of that same year and replace the prior contract, or
2. Contract non-extension and implement a program of assistance for improvement.

If the contract teacher is notified of non-extension during the first year of their contract, then by March 15 of the second year of the teacher’s contract, the school board must provide written notice of:

1. Contract extension; or

Additional questions about this process?
Visit our frequently asked questions page at: