



TO: Potential Proposers
FROM: Lori Sattenspiel, Legislative Specialist
SUBJ: RFQ - Addendum 1
DATE: November 16, 2016

This Addendum is an integral part of the RFQ package you received from the Oregon School Boards Association (OSBA).

This addendum is address several questions the Association has received in connection with the RFQ for Contract Lobbyist Services. The questions have requested the Association clarify the scope of the work which will be required by any successful proposer and its working relationship with the OSBA.

1. Scope of Work Required of Successful Proposer

The Legislative Policy Committee (LPC) consists of the voting members of the OSBA board of directors and 19 representatives nominated and elected by local boards (school district, ESD or community college) from 14 regions throughout the state. The vice president of the OSBA board serves as the chair of the LPC and directs its activities in conjunction with OSBA's membership, to whom the Legislative Policy Committee recommends policies and priorities.

The 38-member Legislative Policy Committee develops OSBA's legislative policies and priorities, which it recommends to the membership for approval. The committee also advises the executive director and staff during legislative sessions.

The policies and priorities will be final upon the membership vote ending December 16, 2016. The draft document is attached for you to review.

In regards to this contract, the Association anticipates that some of the specific issue areas where services will be required include: revenue reform, education funding and the Public Employee Pension System.

2. Structure of the Working Relationship with the OSBA

As the legislative session gets underway, weekly meetings designed to share information, strategy as well as any specific instructions on issues for the coming week.

A written monthly report updating progress on issue areas, emails, text messages and phone call interaction as needed.