

FRIDAY, MARCH 4, 2022  
Zoom

*OSBA Finance Committee members in attendance at meeting start:* OSBA President Scott Rogers, OSBA Secretary-Treasurer Patti Norris, WESD Director of Business Services Russ Allen, PACE Representative Dawn Watson, Central School District board member Vidal Pena.

*OSBA staff in attendance at meeting start:* Executive Director Jim Green, Director of Business Services Chris Davidson, Operations Assistant Vicky Black.

*OSBA Finance Committee members absent:* OSBA Vice President Erika Lopez, Klamath County board member Steve Lowell

*Guests in attendance at meeting start:* Fritz Duncan and Kim Lyon from Jones and Roth

**Patti Norris called the meeting to order at 5:32 p.m.**

- I. Welcome and introductions
- II. Approval of minutes

**There was no vote on approval of minutes because there was not a quorum.**

- III. Audit results

Kim Lyon presented the Legal Assistance Trust (LAT) and Local Government Center (LGC) audit results. There were no difficulties or corrections and no findings to report. The purchase of Association or Oregon Counties' interest that was purchased by Oregon School Boards Association (OSBA) was a listed disclosure.

Fritz Duncan presented the OSBA audit results. He said that OSBA has effective systems in place. There were no difficulties or corrections and no significant findings to report. He mentioned a glitch in the accounting software which caused there to be an imbalance of \$16,200. This was a minor amount in comparison to OSBA's budget and it was not fraud.

There was a question about an entry on page 22, where it appears that brackets were used incorrectly. Fritz said they will go back and correct those entries.

**Fritz and Kim exited the meeting at 6:13 p.m.**

- IV. New business

There was no new business but there was a question of where the money came from to purchase AOC's interest in the Local Government Center and Chris said it was in the pool account. There was also a question of charging administrative costs to Legal Assistance Trust and Chris said that the time spent is so little it is not worth charging for it.

- V. Adjourn

**Patti Norris adjourned the meeting at 6:24 p.m.**