

FRIDAY, FEBRUARY 8, 2019

Salem Convention Center, Salem OR

OSBA board members in attendance at meeting start: President Tass Morrison, President-elect Kevin Cassidy, Vice President Scott Rogers, Past President LeeAnn Larsen, Jackie Crook, Sherry Duerst-Higgins, Bill Graupp, Liz Hartman, Greg Kintz, Melissa LaCrosse, Erika Lopez, Brandy Penner, Craig Prewitt, Betty Reynolds, Michelle Vo, Maureen Wolf

OSBA staff in attendance at meeting start: Deputy Executive Director Mary Paulson, Chris Davidson, Jenny Fedler, Dave Harvey, Peggy Holstedt, Haley Percell, Alex Pulaski, Lori Sattenspiel, Peggy Stock, Jane Leonhardt

OSBA guests in attendance at meeting start: Fritz Duncan, Kim Lyon, Brent Peterson, Tom Meagher, Kim Morrow, Jake Weigler

OSBA board members not in attendance: Paul Anthony, Terry Deacon, Kris Howatt, Patti Norris, Lori Theros

President Tass Morrison called the meeting to order at 6:07 p.m.

I. Welcome and introductions

President Tass Morrison asked board members to introduce themselves and to talk about one great thing that happened in their district this year.

II. Approve agenda

LeeAnn Larsen moved approval of the agenda as presented. Seconded by Sherry Duerst-Higgins.

The board voted and the motion passed unanimously.

III. Consent agenda

- A. Approval of minutes
 - 1. November 11, 2018, OSBA Board meeting minutes
- B. Acceptance of minutes
 - 1. November 10, 2018, OSBA Annual Membership meeting minutes
 - 2. December 17, 2018, Executive Committee conference call minutes
 - 3. December 17, 2018, Policy Committee meeting minutes
- C. Board written reports
 - 1. OCCA ex officio report, Betty Reynolds
 - 2. OAESD ex officio report, Bob Moore
- D. Calendar of OSBA and NSBA Events
- E. 2019 OSBA Board Committee list

This agenda item was addressed on Saturday, February 9, 2019.

IV. Association

- A. Financial reports

1. Audit results

Kim Lyon and Fritz Duncan of Jones & Roth provided summaries of the audits performed on the OSBA, Local Government Center and Legal Assistance Trust accounts. Fritz indicated the audits went well. There were no significant findings or corrective measures. The audits were financially correct. There is good accounting staff and good systems are in place. Summaries were provided outlining liabilities and net assets of the three entities.

Scott Rogers moved acceptance of the audit results as presented by Jones & Roth, P.C. Seconded by Betty Reynolds.

The board voted and the motion passed unanimously

Kim Lyon and Fritz Duncan exited the meeting at 6:39 p.m.

2. OSBA investment report

Brent Peterson of RBC Wealth Management talked about the recent volatility in the stock market. He indicated January was a recovery month after the significant market drop in December 2018 and that the value of OSBA's portfolio dropped but cash flow did not. Brent explained what shifts were made in OSBA's portfolio to preserve income during the market volatility.

3. Finance Committee report

Secretary-Treasurer Maureen Wolf thanked Brent Peterson for his vision and leadership. The Finance Committee met this afternoon. Maureen indicated the committee's goal is to keep membership dues flat. Revenues earned last year were less than in previous years so OSBA had to dip into the current base budget. Special projects such as revenue reform and Forecast5 cut into the base budget, so the budget is about \$400,000 higher because of these projects. AOC has moved out of the area they rented on the third floor of the Local Government Center and OSBA will be remodeling that space. The Finance Committee is looking at adopting language in policy related to changing the balance of permanent and unrestricted funds, which will require a vote of the board. The committee will draft a proposal and bring it before the board at the June meeting so it can become part of the budget cycle.

Brent Peterson and Tom Meagher exited the meeting at 7:09 p.m.

B. Sexual harassment training

C. Ethics overview

Kim Morrow of Hart Wagner LLP introduced herself and indicated she appreciates her firm's relationship with OSBA. She indicated it is important to review laws regarding ethics annually. She reminded attendees that when they interact with others as board members, they are responsible for adhering to government ethics laws. Kim provided statistics regarding sexual harassment and strategies to identify and prevent sexual harassment in the workplace and spoke

about best practices to ensure compliance with EEO requirements. Kim briefly touched on board member-to-board member harassment.

*** Kim Morrow exited the meeting at 7:50 p.m. ***

The meeting recessed at 7:50 p.m.

The meeting reconvened at 8:02 p.m.

D. OSBA board conflict of interest form

Mary Paulson indicated a conflict of interest form has been distributed to all board members for review and signature. This is an annual requirement. She asked that each board member review the form, sign it, and return it by the end of the meeting on Saturday.

E. OSBA elections

1. Election results

Mary congratulated new and returning board members who won their recent election. She expressed appreciation for their service and advocacy on behalf of Oregon students. OSBA membership voted to adopt changes to OSBA's bylaws to include a representative from the Oregon School Board Members of Color Caucus as a voting member on the OSBA Board of Directors.

2. 2019 election calendar

Scott Rogers moved the board adopt the 2019 election calendar as presented. Seconded by Greg Kintz.

The board voted and the motion passed unanimously

F. Appointments

1. OSBA Legislative Policy Committee,

Mary Paulson pointed out that application materials from candidates interested in filling vacancies on the OSBA Legislative Policy Committee are in the meeting packet. They were also distributed prior to the meeting via email.

a. Position 3 (Central)

(1) Courtney Snead, Jefferson County District

Motion: Scott Rogers moved the board appoint Courtney Snead to fill Position 3 of the Central Region on the OSBA Legislative Policy Committee. Seconded by Sherry Duerst-Higgins.

The board voted and the motion passed unanimously.

b. Position 7 (Clackamas)

(1) Chrissy Reitz, Hood River County SD

(2) Chelsea Martin, West Linn-Wilsonville SD

Motion: Scott Rogers moved the OSBA board appoint Chrissy Reitz to fill Position 7 of the Clackamas Region. Seconded by Sherry Duerst-Higgins.

Discussion was held regarding the qualifications of each applicant.

The board voted by show of hands. The motion passed with 14 voting in favor, and 2 voting against.

- c. Position 20 (Washington)
 - (1) Mark Everett, Forest Grove SD
 - (2) Michael Hiland, Sherwood SD
 - (3) Tj Johnson, Gaston SD
 - (4) Karen Emerson, Tigard-Tualatin SD

Discussion was held regarding the qualifications of each applicant.

Motion: LeeAnn Larsen moved the OSBA board appoint Tj Johnson to fill Position 20 of the Washington Region. Seconded by Sherry Duerst-Higgins.

The board voted by show of hands. The motion passed with 12 voting in favor, and 4 voting against.

- 2. OSBA Policy Committee at-large position
 - a. Terry Deacon, Linn Benton Lincoln ESD
President Tass Morrison indicated she spoke with Terry Deacon who serves on the LBL ESD board about serving on the OSBA Policy Committee in the at-large position through June 30, 2019. The vacancy was created when Kevin Cassidy became President-elect and therefore Chair of the Policy Committee. Terry has agreed to serve and Tass recommends his appointment.

Motion: Scott Rogers moved the board approve President Tass Morrison's appointment of Terry Deacon to fill the at-large position on the OSBA Policy Committee through June 30, 2019. Seconded by Betty Reynolds.

The board voted and the motion passed unanimously.

- V. Board reports
 - A. Oregon School Board Members of Color Caucus
Bill Graupp indicated the caucus held its first meeting at Wilsonville High School. He thanked Betty Reynolds for her assistance in securing the location and Wilsonville High School staff for their hospitality. April's meeting will be held in Corvallis. Caucus meetings will be held around the state to help generate interest in the caucus. Erika Lopez indicated that parents are invited to attend caucus meetings as they travel around state. Attendees will receive information about serving on local school boards. In addition, hosting districts will be given an opportunity to showcase something special from their area. Erika reminded attendees that caucus meetings are open to everyone.

From the budget approved by the OSBA board last year the caucus was able to provide six scholarships for caucus member attendance at NSBA's Equity Symposium and Advocacy Institute in Washington, D.C., and the NSBA Annual Conference in Philadelphia. Bill also announced that the caucus executive team will be giving a presentation to the Portland City Club on Friday, March 8 regarding diversity and leadership in communities.

B. Oregon Business Plan Leadership Summit

LeeAnn Larsen provided a report regarding the OBP Leadership Summit held in December 2018. The Governor spoke and made an argument for revenue reform. LeeAnn indicated she doesn't feel the Governor's proposal is enough and she left the summit needing more.

VI. Advocacy

A. NSBA Advocacy Institute

Jim Green reported that 18 school board members from Oregon attended NSBA's Advocacy Institute. All also attended the NSBA Equity Symposium. The group broke into teams and had meetings with members of Oregon's congressional delegation. The meetings were very successful and more will be shared at the LPC meeting in March. The focus of the conversations was reauthorization and modernization of IDEA and secure rural schools. Betty Reynolds indicated she attended and served on the NSBA Policies & Resolutions Committee. The Pacific Region advanced a climate change resolution which was passed and will be voted on at the Delegate Assembly.

VII. Leadership

A. Re-authorize New Board Member Welcome Ambassador Program

Jim Green indicated this is an election year and asked the board to reauthorize the welcome ambassador program. A sample script and draft documents were included in the meeting packet.

Motion: Melissa LaCrosse moved the OSBA board reauthorize the New Board Member Welcome Ambassador Program as presented. Seconded by Scott Rogers.

LeeAnn Larsen asked if anyone had been a recipient of a phone call from an OSBA board representative when they were newly-elected and wanted to know if it was effective. Only a few board members responded that they've been contacted. It was agreed board members must improve relationships with their districts.

The board voted and the motion passed unanimously.

The meeting recessed at 8:55 p.m.

SATURDAY, FEBRUARY 9, 2019

Salem Convention Center, Salem OR

OSBA board members in attendance at meeting start: President Tass Morrison, President-elect Kevin Cassidy, Vice President Scott Rogers, Past President LeeAnn Larsen, Jackie Crook, Sherry Duerst-Higgins, Bill Graupp, Liz Hartman, Greg Kintz, Melissa LaCrosse, Erika Lopez, Brandy Penner, Craig Prewitt, Betty Reynolds, Michelle Vo, Maureen Wolf

OSBA staff in attendance at meeting start: Executive Director Jim Green, Deputy Executive Director Mary Paulson, Chris Davidson, Jenny Fedler, Dave Harvey, Peggy Holstedt, Haley Percell, Alex Pulaski, Lori Sattenspiel, Peggy Stock, Jane Leonhardt

OSBA guest in attendance at meeting start: Jake Weigler

OSBA board members not in attendance: Paul Anthony, Terry Deacon, Kris Howatt, Patti Norris, Lori Theros

President Tass Morrison called the meeting to order at 8:04 a.m.

- III. Consent agenda (This item was carried over from the Friday, February 8, 2019, agenda.)
 - A. Approval of minutes
 - 1. November 11, 2018, OSBA Board meeting minutes
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Sherry Duerst-Higgins moved approval of the consent agenda. Seconded by Scott Rogers.

The board voted and the motion passed unanimously.

- I. Advocacy
 - A. Revenue reform update

Alex Pulaski, OSBA Director of Communication Services, introduced Gordon from Blue Chalk is shooting video for the revenue reform campaign. Alex also introduced Jake Weigler from Hilltop Public Solutions, who is the “quarterback” for the revenue reform campaign. Jake’s report broke down the challenges, landscape, players, what the path forward looks like this legislative session, and what part school board members can play in the process. He indicated the goal is to keep legislators focused on why revenue reform is so important. Jake, Lori Sattenspiel and Jim Green fielded questions regarding

upcoming events and how board members can be involved and involve community members.

The meeting recessed at 9:09 a.m.

The meeting reconvened at 9:17 a.m.

*****Jake Weigler exited the meeting at 9:18 a.m.*****

II. Association

A. Roundtable department mid-year reports

1. Litigation Services, Haley Percell
2. PACE Administration, Dave Harvey
3. Labor Services, Peggy Stock
4. Legislative Services, Lori Sattenspiel
5. Policy Services, Peggy Holstedt
6. Board Development, Steve Kelley
7. Finance and Operations, Chris Davidson
8. Communication Services, Alex Pulaski
9. Executive, Jim Green

Board members broke into groups and rotated through tables for mid-year department reports from OSBA staff.

B. 2019-20 board goals

Mary Paulson referred board members to information in the board packet regarding the board's goals. Goals for this year were written so they would span two years. No action is required today; it is brought forward for discussion only. Mary indicated now is the time to suggest changes, if any. No changes were suggested.

C. Proposed OSBA policies for adoption

Kevin Cassidy reminded board members of the complete policy re-write in 2018. These three policies were pulled from board discussion in September 2018. The Policy Committee convened in December to re-draft the policies and are bringing them to the board now for approval.

1. Policy: 4800 Expense Reimbursement - Directors of the Board

Motion: Sherry Duerst-Higgins moved the OSBA board approve revised Policy 4800 as submitted by the OSBA Policy Committee. Craig Prewitt seconded.

The board voted and the motion passed unanimously.

2. Policy: 4100 Budget

Motion: Craig Prewitt moved the OSBA board approve revised Policy 4100 as submitted by the OSBA Policy Committee. Seconded by Maureen Wolf.

The board voted and the motion passed unanimously.

3. Policy: 4410 Endowment Spending

Motion: Craig Prewitt moved the OSBA board approve revised Policy 4410 as submitted by the OSBA Policy Committee. Second Scott Rogers.

The board voted and the motion passed unanimously.

President Tass Morrison adjourned the meeting at 11:53 a.m.